

To: Members of the Shadow Health Improvement Board

## ***Notice of a Meeting of the Shadow Health Improvement Board***

Thursday, 16 May 2013 at 2.00 pm

Town Hall, Oxford



Peter G. Clark  
County Solicitor

May 2013

Contact Officer: **James Martin, Policy & Partnership Officer**  
Tel: (01865) 323344; Email: james.martin@oxfordshire.gov.uk

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### **Membership**

Chairman – District Councillor Mark Booty  
Vice Chairman - Councillor Val Smith\*

#### *Board Members:*

Ian Davies	Cherwell & South Northants District Council
Peter von Eichstorff	Clinical Commissioning Group
Dave Etheridge	Chief Fire Officer & Head of Community Safety
Anita Higham	Public Involvement Network
Cllr David Nimmo Smith	Oxfordshire County Council
Dr Jonathan McWilliam	Director of Public Health
Jackie Wilderspin	Assistant Director for Public Health

\* please note that Councillor Steve Curran will be substituting for Councillor Val Smith at this meeting.

#### **Notes:**

- **Date of next meeting: 26 September 2013**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 12)**

**2:10**  
**10 mins**

To approve the Note of Decisions of the meeting held on receive information arising from them.

**(HIB5)** and to

6. **Re-commissioning of Homeless Pathway (Pages 13 - 22)**

**2:20**  
**30 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person given report: Clare Rowntree

A report on progress towards the re-commissioning of the homeless pathway in Oxfordshire

7. **Performance Monitoring (Pages 23 - 28)**

**2:50**  
**10 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving report: Dr Jonathan McWilliam Director of Public Health

A report of the current progress against the targets of the HIB

8. **Review of the Joint Health and Wellbeing Strategy**

**3.00**  
**10 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving report: Jackie Wilderspin

A review of the Joint Health and Wellbeing Strategy and the priorities and recommendations for 2013-14

## **9. The basket of indicators for health and housing (Pages 29 - 44)**

**3:10**  
**15 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving report: Lesley Sherratt

A presentation of the agreed basket of indicators including data

## **10. Update from the PIN (Pages 45 - 46)**

**3:25**  
**10 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving report: Anita Higham OBE

A discussion of the issues being raised through the Public Involvement Network impacting on the work of the Health Improvement Board

## **11. The Health Protection Forum (Pages 47 - 48)**

**3:35**  
**10 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving report: Dr Jonathan McWilliam Director of Public Health

An introduction to the Health Protection Forum including terms of reference

## **12. Forward Plan**

**3:45**  
**10 mins**

Person(s) responsible: Members of the Health Improvement Board  
Person giving the report: Dr Jonathan McWilliam Director of Public Health

A discussion on the forward plan for the Health Improvement Board

Meeting dates 2013-14:

- 11 July 2013
- 26 September 2013
- 28 November 2013
- 23 January 2014
- 27 March 2014

### **13. District action on public health (Pages 49 - 124)**

**3:55**

**5 mins**

Person(s) responsible: Members of the Health Improvement Board

Person giving report: Ian Davies

A presentation of a District Council Network publication that provides officers, elected members and health services with information on how districts' frontline services, public assets and local partnerships have a unique and multi-dimensional role in improving outcomes across:

### **14. Oxfordshire Affordable Warmth Network (Pages 125 - 156)**

- The Affordable Warmth Network's year end report 2012-13
- Warm Homes Healthy People evaluation report 2012-13